

REQUEST FOR INFORMATION (RFI)

Solicitation Number: To Be Determined

Title: DEPARTMENT OF ENERGY, OFFICE OF ENVIRONMENTAL MANAGEMENT HEADQUARTERS AND CONSOLIDATED BUSINESS CENTER – INFORMATION TECHNOLOGY AND CYBER SECURITY SERVICES

THIS IS NOT A REQUEST FOR QUOTE OR PROPOSAL. THIS IS A REQUEST FOR INFORMATION (RFI) ONLY.

No solicitation is available. This RFI is released pursuant to Federal Acquisition Regulation (FAR) 15.201(e), *Exchanges with Industry Before Receipt of Proposals*, and is issued for the purpose of conducting market research in accordance with FAR Part 10. Due to the preliminary nature of this inquiry, no Performance Work Statement is available.

The U.S. Department of Energy (DOE), Office of Environmental Management (EM), is currently in the acquisition planning stage for one or more potential requirement(s) for information technology and cyber security services at EM Headquarters and/or EM Consolidated Business Center (EMCBC) sites. The place of performance includes, but is not limited to, Washington DC for EM Headquarters and Cincinnati, OH for EMCBC.

The EM Headquarters Office of Information Systems requires support for development and implementation of mission strategies, policy, and guidance for activities related to corporate information systems and enterprise solutions to support EM's mission. This requirement includes support for creative solutions and advises EM on matters related to information systems, services, and tools to ensure compliance with Departmental policies and procedures. This requirement also includes, but is not limited to, support for cybersecurity, privacy, enterprise architecture, Information Technology (IT) Portfolio Management, IT infrastructure, mission systems, sustainability/Green IT, geospatial systems, artificial intelligence/data analytics, asset management, video and web conferencing, cloud and other hosting services, records management, and has the overriding responsibility to support field offices by enabling the effective execution of the mission.

The EM Consolidated Business Center and its supported sites requires a contractor to provide technical support for general desktop and server management, network infrastructure design and operations, cyber security support and compliance, data center management, cloud infrastructure and data management, application support, and associated program elements. EMCBC also requires program support to advise and assist with documentation updates, data call support, records management, and program management.

The purpose of this RFI is to solicit input via capability statements from interested parties with the specialized capabilities necessary to perform all or part of the requirements. The North American Industry Classification System (NAICS) code for this requirement is expected to be 518210, Computing Infrastructure Providers, Data Processing, Web Hosting, and Related

Services (small business size standard: \$40.0 Million) or 541519, Other Computer Related Services (small business size standard: \$34.0 Million).

Within these capability statements, DOE-EM is seeking feedback from interested parties. This market research will assist with identifying interested and capable sources for developing its acquisition strategy. Key market research goals include identifying and minimizing barriers to competition, evaluating small business capabilities, identifying risks, estimating price, evaluating specific cost-effective methods for performance, and identifying appropriate terms and conditions for the resulting solicitation and contract.

DOE-EM is also seeking to determine whether any part or all of the requirements can be set-aside for small businesses generally, firms in the Small Business Administration's 8(a) Business Development program, women-owned small businesses (including economically disadvantaged), HUBZone small businesses, and/or veteran-owned small businesses (including service-disabled). DOE-EM is specifically interested in firms in the Small Business Administration's 8(a) Business Development program who are Indian Tribe or Alaska Native Corporation (ANC) firms that have the capability to perform all or a portion of the requirements.

Specific details, such as the anticipated type of contract, period of performance, amount of funding, and small business participation opportunities, are yet to be determined. These services are currently performed at least partly under the DOE CIO Business Operations Support Services (CBOSS) contract, as well as a contract for EMCBC Information Technology Support Services.

All interested parties are invited to submit a capability statement of no more than 15 pages, using a professional typeface no smaller than 12-point. In addition to those limits, electronic file submissions (message body plus all attachments) must be less than 20 megabytes and include only attachments in PDF or a Microsoft Office-compatible file format. The Government will review each capability statement based on the interested party's demonstrated qualifications, capabilities, expertise, experience, and past performance for similar work.

More specifically, capability statements shall include the following information as applicable:

- 1) Describe your firm's capability and experience in performing similar information technology and cyber security services. The response should demonstrate your firm's overall understanding of, and technical ability to complete, the work. (If you are submitting on behalf of a joint venture (JV) or teaming arrangement, identify which member has the experience/capabilities described.)
- 2) Identify no more than three (3) examples within the past five (5) years of work your firm has performed that is relevant to this RFI supporting DOE, other Government agencies, and/or commercial clients. Include, as applicable, the contract number, your firm's role in the effort (e.g., prime contractor or subcontractor), performance period, dollar value, contract type, scope, client, and contact information for the Contracting Officer of the contracting agency.

- 3) Identify any anticipated technical challenges/risks and organizational conflicts of interest (OCIs) associated with meeting the requirements. Briefly describe how your firm would mitigate or avoid those challenges, risks, and conflicts.
- 4) If your firm is a small business, describe your approach to ensuring that at least 50% of the personnel cost to perform the services described in this RFI are incurred by your firm's employees or employees of similarly situated entities. (FAR 52.219-14(e)(1), Limitations on Subcontracting, requires that no more than 50% of the cost be subcontracted to dissimilar entities for any portion(s) of the contract that is/are set aside for small businesses.)
- 5) If you believe that NAICS 518210 or NAICS 541519 is not the appropriate code for this effort, then state which other code should be used and provide your rationale.
- 6) Discuss any other items DOE-EM should consider when planning for a potential contract.

Interested parties are requested to provide the name of the firm, or firms if a teaming arrangement, as defined in FAR 9.601(1), being contemplated, as well as the point of contact, phone number, address, socio-economic status, Commercial and Government Entity (CAGE) Code, and/or Unique Entity Identification (UEI) Number(s) used over the past 5 years for the prime and each contemplated teaming partner. All teams or joint ventures shall identify the socio-economic status of each member and shall provide the capabilities of each member, as well as a description of the work that each member would perform under the contract.

DOE-EM reserves the right to use any or all information submitted by, or obtained from, an interested party in any manner DOE-EM determines is appropriate, including, but not limited to, the creation of a competitive solicitation. Responses shall not include any classified, business confidential and/or proprietary information.

The Government will not pay for any information that is provided in response to this announcement nor will it compensate any respondents for the development of such information. All capability statements and questions pertaining to this announcement shall be submitted electronically to Mr. Tad Lyons no later than June 20, 2024. DOE-EM personnel may contact sources responding to this announcement to clarify a responder's capabilities and other matters as part of this market research process.

THIS RFI IS NOT A REQUEST FOR PROPOSAL (RFP) AND SHALL NOT BE CONSTRUED AS A COMMITMENT BY THE GOVERNMENT TO AWARD A CONTRACT.

Contracting Officer:

Tad Lyons

tad.lyons@emcbc.doe.gov